

TREASURER – Role and Responsibilities:

The Treasurer will:

- a) With president, draft a budget for review by the board with approval at November AGM
- b) Pay accounts as needed
- c) Banking activity as required
- d) Check Stratford postal box on regular basis
- e) Keep full accounts of receipts and disbursements of the club
- f) Ensure compliance with CRA for charitable status, submits CRA report annually
- g) Submit Annual Financial Report for auditing